



0409021584

info@newheights.org.au

30 Northville Drive, Edgeworth, 2285

Venue Hire information – All venue bookings are to be made through Pastor Glenn Baigent (Ph: 0409 021 584)

Fees and Hire Rates

The main auditorium costs \$25/hour in 2 hour increments with a \$200 deposit.

Please see Glenn Baigent if there is any difficulties regarding payment.

Inclusions

- Tables and chairs to seat 120 people
- Refrigeration space
- Air conditioning

Additional costs

Industrial Kitchen - Use of to prepare food or beverages - \$100

Dry Cleaning of table cloths – Cost to be paid by hirer

Villa / Shed - \$20 per hour

Sound and or projector – Only available if member of New Heights is available to run – \$50

Grounds only - \$15 per hour.

Conditions of Hire

- Hirers must remove any rubbish
- Hirers must return all chairs and tables to where they were found unless otherwise instructed
- Venue must be left in the condition it was found in
- Alcohol may not consumed unless the hirer is covered by their own insurance policy
- Venue must be vacated by midnight
- All breakages and damage must be paid for in full.
- If the venue requires cleaning after the event a \$100 fee will be charged.

Payment Details

BSB: 062-801

ACC: 1025 6479

REF: Please include your name here

Booking	
Date	
Duration	

I have read and agree to the above rates and conditions.

Name: _____

Phone: _____

Sign: _____

Date: _____

Please upload/email this document with your submission to
www.newheights.org.au/partners
admin@newheights.org.au